Institutions that participate in federal Title IV student financial assistance programs, must comply with Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (the Clery Act), which amended the Higher Education Act of 1965 (HEA). The Higher Education Opportunity Act or HEOA amended the Clery Act and expanded the Higher Education Act of 1965. It requires all postsecondary institutions to disclose campus crime statistics and security information as well as disclosure of emergency notification and evacuation procedures.

Campus Crime Statistics are included in the institutions catalog, updated annually.

In the event of an actual emergency the campus community will be notified through phone mail and e-mail. Students should take responsibility for regularly checking their e-mail. In order to receive campus wide phone mail and e-mail announcements, students must be sure to provide the institution with their accurate telephone number and e-mail address.

The institutions Director is responsible for carrying out such notifications.

The institution will, without delay, and take into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Annually a “test” of such notifications will be issued, either announced or unannounced, to confirm that the system is working and this may include an evacuation of the campus or an enacted emergency response.